

Called to Order @ 18:29

**Attendance:**

Chair Councillor Susan Creelman  
Councillor Pam Osborne  
Chris Pelling  
Melanie Haggart  
Audrey Armsworthy  
Ian Gulliver  
CAO Kevin Matheson  
Mayor George Lloy  
Staff Erin Richard

**Absences:**

Councillor Rogers-Laing

## Minutes

Creelman brought up about prior approvals of agenda being by consensus and now that the committee is larger it should be moved over to “formal motions”, Osborne made motion to approve agenda with Armsworthy seconding it, group voted and motion carried.

**2. Minutes of the last meeting.**

2.1 February meeting minutes not available, deferring to April for approval.

**3. Updates.**

3.1 Commercial Tax incentive clarifications:

Dates clarification: by Creelman.

Bylaw originally approved in May 2018, renewal is set at 4 years in bylaw. Thus May 2022 would have been next renewal, Council approved unanimously in December 2021 for another 4 years taking it to May 2026. Staff/CAO needs to set a reminder for Council to look into this again in January 2026.

Question from Osborne why was it brought up in December 2021, and not April, Creelman replied that it seemed a good time introduce it and to make sure it got done. There was further discussion on why 5 months prior and it was mentioned that if it were to be repealed it would take 6 months.

Question from Osborne about apartment buildings being included or not in incentive, Creelman; if the apartment building has a commercial component and residential component, ONLY the commercial component benefits from this incentive.

3.2 Dog Bylaw:

Nothing back as yet from the DoJ.

Question from Pelling; is the DoJ being chased for an update, Creelman understands they are, and will confirm and get dates.

4. **New Business.**

4.1 Update from Day Camp Policy by Richard:

Conclusion, Richard to come back to committee with 2 docs, one manual and one policy (so I understand it).

4.2 Recreation Committee Policy ToR (Citizen Appointment) – staff request (Richard):

“Citizen” to “Member” word change – deferred to look at Citizen appointment policy first to clean up meanings.

4.3 Infrastructure Charges.

Presentation to council, committee to be invited, date to be confirmed. Information from staff and the new development officer, so, culminating to this presentation. Discussion around putting in an umbrella bylaw and a policy. Point made regarding looking outside out one per month meeting, but any date that we can get this meeting sooner rather than later.

4.4 Meetings and Procedures – Land acknowledgement.

Creelman to reach out to Jason Haughn for further information. Council to look at the self-reflections and have that discussion. Overall members wanted further information as to why this has come up.

4.5 Meetings and Procedures Bylaw.

Defer for now as higher priority tasks exist (Infrastructure).

4.6 Video conferencing Policy.

Defer for now as higher priority tasks exist. Richard will be adding to the town website the youtube channel for future meetings.

4.7 Volunteer for secretary.

Pelling volunteered.

Meeting concluded circa 2000 hours.