



Minutes – Planning Advisory Committee meeting held Wednesday, November 15, 2023

1. Call to Order Meeting

The meeting of the PAC meeting was called to order at 6:30 p.m. by Chairperson Lloy.

Attendance

Mayor ...	George Lloy
Councilor ...	Rebecca Rogers Laing
Citizen ...	Denvert Levy
Citizen ...	David LeBlanc
Citizen....	Charlene Deconde

Staff	Grant Cooke Greg Smith
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Regrets....	Ron Colpitts Susan Smith Doucet Chad Ramsey
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2. Approval of / Amendments to Agenda

It was moved to approve the agenda.

Motion carried unanimously

3. Disclosure of Interest on Agenda Items

4. Approval of Minutes

It was moved that the minutes of November 15,, 2023 be approved.

Motion carried unanimously

5. Business

a) Maximum Height

At the previous meeting the Committee passed a motion to recommend to Council to limit the maximum height in the Downtown zone to 3 storeys.

This was discussed at a recent Committee of the Whole meeting and it was decided that an amendment to the Municipal Planning Strategy (MPS) to provide policy support for the maximum height should be done. MPS amendments require public input so the next step will be to hold a public session to get the residents' views.

b) Accessory Dwelling Units

The Committee reviewed a draft brochure which explained what accessory dwelling units using East Hants as an example. This brochure will be very useful for public sessions on this topic.

c) Small Option Homes - information

G. Cooke informed the Committee of a provincial directive which would require municipalities to treat small option homes the same as residential unit development. The Town is currently doing this but will include specific language in the next Land Use By-law.

d) Consultation with Colchester County

There is a provincial requirement that municipalities consult with the neighbouring municipalities when preparing or amending planning documents. G. Cooke indicated this can be done by amending the Town's Public Participation Program.

e) Public Participation

The Committee discussed holding a public session early in the new year. One possibility is to hold an open house on a number house in February. A final decision will be made at the next PAC meeting.

6. Other items

7. Next Meeting Date

January 17, 2024

8. Adjournment

The meeting adjourned at 7:30 p.m.