



## Town of Stewiacke Expense Claim

Claimant's Name:	Mary Commo
Claimant's Title:	Councillor
Date expense report posted	April 1, 2017 - January 2018

Date Expenses Incurred	Business Purpose of Expense: must include (if applicable): date of travel & destination	Professional Development Expense Type	Travel Expense Type	Travel/Prof Dev Cost (\$)	kms driven	Mileage calculated @ 0.4500	Meals				Other Expenses	Credit Card	Invoice	
							Breakfast	Lunch	Dinner	Other				
03/22/17	Express Post					-					Express Post	19.47		
04/22/17	Saltscapes Halifax		Mileage		148.00	66.60		10.00			Candy for Saltscapes	35.96		
04/10/17	Travel to Truro - Tourism		Mileage		58.00	26.10								
04/21/17	Saltscapes Mary Eliza		Mileage		58.00	26.10								
04/20/17	Saltscapes Supplies					-					Dollarama	9.68		
05/03/17	Travel to Truro - Tourism		Mileage		58.00	26.10								
04/27/17	Travel to Truro Clean up Permit		Mileage		58.00	26.10								
06/14/17	AGM United way		Mileage		58.00	26.10								
07/27/17	Travel to Truro Waste Resource Meeting		Mileage		58.00	26.10								
07/29/17	Brochure Holders					-					Staples	21.41		
08/03/17	RCMP Opening Bible Hill		Mileage		66.00	29.70								
10/12/17	Travel to Truro Tourism - FireHall		Mileage		54.00	24.30								
11/23/17	Travel to Truro Tourism - RECC		Mileage		54.00	24.30								
11/22/17	Gloves for Clean up					-					Costco	18.99		
11/30/17	Travel to Tatamagouche - Chamber Breakfast		Mileage		164.00	73.80								
12/08/17	Waste Management - Amherst		Mileage		260.00	117.00					Tolls	8.00		
01/10/18	Lunch - Library Tour - Committee					-					The Port Bistro	152.55		
01/12/18	Travel to Halifax Financial Tour		Mileage		146.00	65.70					Parking	10.00		
01/19/18	Travel to Debert Waste Meeting		Mileage		96.00	43.20								
						-								
						-								
				-		601.20	-	10.00	-	-		256.59	-	-

Notes:  
 Travel expenses include, but are not limited to accommodations, transportation and incidentals  
 Professional development expenses include, but are not limited to course registration fees  
 Business purpose of an expense include, but are not limited to: conferences, meetings, municipal events, professional development  
 Alcohol cannot be expensed by an individual to a municipality  
 \*Municipalities are required by the MGA to report travel, meals and professional development expenses. Municipalities may choose to report other expenses.

Total Claim:	867.79
Less amount paid directly by municipality:	-
	867.79
	867.79

**Balance Due (Owed):** 867.79