



## Town of Stewiacke Expense Claim

Claimant's Name:	Roseanne Chapman
Claimant's Title:	Councillor
Date expense report posted	April 1, 2017 - January 2018

Date Expenses Incurred	Business Purpose of Expense: must include (if applicable): date of travel & destination	Professional Development Expense Type	Travel Expense Type	Travel/Prof Dev Cost (\$)	kms driven	Mileage calculated @  0.4500	Meals				Other Expenses	Credit Card	Invoice
							Breakfast	Lunch	Dinner	Other			
04/23/17	Travel to Saltscapes Exhibition Park		Mileage		150.00	67.50							
05/10/17	Travel to UNSM Antigonish		Mileage		334.00	150.30							
05/24/17	Travel to Truro Library Board		Mileage		60.00	27.00							
09/12/17	Travel to Municipal Alcohol Meeting / REMAC		Mileage		70.00	31.50							
						-							
						-							
						-							
						276.30							
				-									

**Notes:**

Travel expenses include, but are not limited to accommodations, transportation and incidentals  
 Professional development expenses include, but are not limited to course registration fees  
 Business purpose of an expense include, but are not limited to: conferences, meetings, municipal events, professional development  
 Alcohol cannot be expensed by an individual to a municipality  
 \*Municipalities are required by the MGA to report travel, meals and professional development expenses. Municipalities may choose to report other expenses.

	Total Claim:	276.30
Less amount paid directly by municipality:	-	-
	276.30	-
	<b>Balance Due (Owed):</b>	<b>276.30</b>