



Town of Stewiacke Expense Reporting Form

Claimant's Name: **Wendy Robinson**

Claimant's Title: **Mayor Town of Stewiacke**

Date expense report posted: **April 2019 to May 2019**

Date Expenses Incurred	Business Purpose of Expense: must include (if applicable): date of travel & destination	Professional Development Expense Type	Travel Expense Type	Travel/Prof Dev Cost (\$)	kms driven	Mileage calculated @.45	Meals				Other Expenses	Paid by Municipality	
							Breakfast	Lunch	Dinner	Other		Credit Card	Invoice
						0.4500							
03/30/19	Truro Fire Fighter Blackie Funeral				60.00								
04/01/19	Halifax Volunteer Awards				140.00						15.00		
04/03/19	Tim Hortons Gift Certificate Stewiacke Fire Dept										50.00		
04/08/19	Truro Fire Department for loss of Blackie				60.00						28.12		
04/15/19	Town Caucus Meeting New Glasgow				180.00	81.00							
04/17/19	Truro Mayors Lunch				60.00	27.00							
04/24/19	Truro Physician Recruitment Meeting				60.00	27.00					80.45		
04/29/19	Truro Alton Gas Meeting				60.00	27.00							
05/03/19	Truro REMO & CALA				60.00	27.00							
05/06/19	Truro Physician Recruitment Meeting				60.00	27.00							
05/08/19	Truro NSF				60.00	27.00					3.25		
05/10/19	Truro Historeum Opening					-							
					360.00	162.00							
						-							
											176.82		

Notes:

- Travel expenses include, but are not limited to accommodations, transportation and incidentals
- Professional development expenses include, but are not limited to course registration fees
- Business purpose of an expense include, but are not limited to: conferences, meetings, municipal events, professional development
- Alcohol cannot be expensed by an individual to a municipality
- *Municipalities are required by the MGA to report travel, meals and professional development expenses. Municipalities may choose to report other expenses.

Total Claim: 581.82