



COTW & COUNCIL MEETING AGENDA
Thursday October 22, 2026 @ 7:00 pm
Stewiacke Community Centre, Stewiacke, NS

Before we begin our meeting, we acknowledge that we are gathered on the traditional territory of the Mi'kmaq people. We recognize the deep and ongoing relationship the Mi'kmaq have with this land, and we honor their history, culture, and contributions. We welcome all those who live, work, and play in Stewiacke, and we strive to uphold the spirit of respect and unity in our community.

Committee Of The Whole Agenda

1. Call to order
2. Attendance
3. Approval of / changes to agenda
4. Disclosure of interest on agenda items
5. Approval of minutes from the previous meeting
6. Announcements
7. Presentations – Lynann Wambolt Re: Responsible Chicken Keeping
8. Written petitions / correspondence
9. Citizen comments
10. Business
 - A) CAO Report
 - B) Community Development Report
 - C) RCMP
11. Town Committee(s)
12. Council Updates
13. In camera session
14. Adjournment

******* A FIVE (5) MINUTE RECESS WILL OCCUR BETWEEN COTW & COUNCIL *******



COTW & COUNCIL MEETING AGENDA
Thursday October 22, 2026 @ 7:00 pm
Stewiacke Community Centre, Stewiacke, NS

Council Meeting Agenda:

1. Call to order
2. Attendance
3. Approval of / changes to agenda
4. Disclosure of interest on agenda items
5. Approval of minutes from the previous meeting
6. Announcements
7. Presentations - None
8. Written petitions / correspondence
9. Citizen comments
10. Business
 - A) Tender – Old PW Building
 - B) Deputy Mayor Policy
11. Town Committee(s)
12. Council Updates
13. In camera session
 - A) Re: personnel matters
14. Adjournment

******* A FIVE (5) MINUTE RECESS WILL OCCUR BETWEEN COTW & COUNCIL *******



PUBLIC HEARING MINUTES
Thursday, September 24, 2026 @ 6:30
Stewiacke Community Centre Stewiacke NS

Before we begin our meeting, we would like to acknowledge that Stewiacke is in Mi'kma'ki, the ancestral and unceded territory of the Mi'kmaq people.

-
1. Call to Order of the Special Meeting of Council 6:30 pm
 2. Attendance

Town Council	Position
Doug Glasser	Mayor
Suzanne Lutz	Deputy Mayor
Rebecca Rogers	Councillor, Town of Stewiacke
David LeBlanc	Councillor, Town of Stewiacke
Pam Osborne	Councillor, Town of Stewiacke
Marc Seguin	CAO, Town of Stewiacke
Jacob MacPherson	Town Planner

3. Approval of / Changes to Agenda
4. Disclosure of Interest on Agenda Items
5. Approval of Minutes N/A
6. Announcements / Proclamations – N/A
7. Presentations – NA
8. Written Petitions and Correspondence – N/A



PUBLIC HEARING MINUTES
Thursday, September 24, 2026 @ 6:30
Stewiacke Community Centre Stewiacke NS

9. Business

A) Planning Advisory Committee - **Land Use Bylaw” pertaining to the allowance of event spaces in R4 Zones**

Mayor Glasser asked the CAO if this meeting has been advertised
CAO Seguin responded yes, it has been advertised.

Mayor Glasser asked Has there been any correspondence received, or to the application, or any amendments?
CAO Seguin responded I received no correspondence

CAO Seguin read the recommendation from PAC.

Mayor Glasser asked if the report has been circulated to all of council
CAO responded yes it has

Presented by The Town Planner Jacob MacPherson. It was asked if there are any questions from any of council or staff. No Questions

Mayor Glasser Asked if the public has any requests or formal standings at the hearing that they would like to make at the presentation. – None

Mayor Glasser asked again if there are any questions from the Council Members or the Gallery. – None

A third time is any questions. – None

10. By-laws and Policies – N/A

11. Citizen Comments – N/A

12. Mayor Report – N/A

13. Councillors Reports – N/A

14. In-Camera Session – N/A



PUBLIC HEARING MINUTES
Thursday, September 24, 2026 @ 6:30
Stewiacke Community Centre Stewiacke NS

15. Notice of Motion and Reconsideration – N/A

16. Adjournment 6:34 pm



Before we begin our meeting, we acknowledge that we are gathered on the traditional territory of the Mi'kmaq people. We recognize the deep and ongoing relationship the Mi'kmaq have with this land, and we honor their history, culture, and contributions. We welcome all those who live, work, and play in Stewiacke, and we strive to uphold the spirit of respect and unity in our community.

Committee Of The Whole Agenda

1. Call to order at 7:01 pm
2. Attendance

Town Council	Position
Doug Glasser	Mayor, Town Of Stewiacke
Suzanne Lutz	Deputy Mayor Town Of Stewiacke
Rebecca Rogers	Councillor, Town of Stewiacke
David LeBlanc	Councillor, Town of Stewiacke
Pam Osborne	Councillor, Town of Stewiacke
Marc Seguin	CAO, Town of Stewiacke
Jacob MacPherson	Town Planner
Helen Young – Via Online	Director Of Corporate Services
Erin Richard	Director of Community Services

3. Approval of / changes to agenda

Motion to Approve	Approved By:
First	Councillor Osborne
Second	Councillor LeBlanc
Result	Carried

******* A FIVE (5) MINUTE RECESS WILL OCCUR BETWEEN COTW & COUNCIL *******



COTW & COUNCIL MEETING MINUTES
Thursday September 24, 2026 @ 7:00 pm
Stewiacke Community Centre, Stewiacke, NS

4. Disclosure of interest on agenda items - none
5. Approval of minutes from the previous meeting – COTW July 23, 2026
6. Announcements - None
7. Presentations – David Phillips, Executive Director, TCPEP
8. Written petitions / correspondence – Recreation Nova Scotia (RECEIVED)
9. Citizen comments - None
10. Business
 - A) CAO Report
 - B) Community Development Update
 - C) Finance Report
 - D) TENDER – Old PW Building

Motion that Council recommend awarding the Stewiacke Public Works Office Demolition Section 1 to Axios Construction Limited in the amount of \$26,675.32, including tax. And that Council recommend that they authorize the CIO to enter into a formal contract with Axios Construction Limited.

Motion to Approve	Approved By:
First	Councillor Rogers
Second	Mayor Glasser
Result	Carried

***** A FIVE (5) MINUTE RECESS WILL OCCUR BETWEEN COTW & COUNCIL *****

E) TENDER – Pleasant Hill

Motion that we accept this report for Pleasant Hill Street refurbishing, and award that the tender... and the awarded tender be received, and that we recommend to Council that the Town award the Pleasant Street... Pleasant Hill Street Refurbishment tender to Atlantic snow and ice management in the amount of \$854,564.84 plus HST, and that we recommend to Council that the CAO be authorized to execute the necessary contract.

Motion to Approve	Approved By:
First	Councillor Osborne
Second	Councillor LeBlanc
Result	Carried

F) Amalgamation - Follow Up Discussion

Motion that staff to prepare and execute a survey to the town of Stewiacke residents. For a follow-up regarding the amalgamation. pros and cons

Motion to Approve	Approved By:
First	Councillor Osborne
Second	Councillor Rogers
Result	Carried

11. Town Committee(s) - Bylaw and Policy Update

i. Rental Policy #2021-47

Motion to recommend to Council to approve the changes to rental policy number 2021-47 as presented.

Motion to Approve	Approved By:
First	Councillor Rogers
Second	Councillor Osborne
Result	Carried

***** A FIVE (5) MINUTE RECESS WILL OCCUR BETWEEN COTW & COUNCIL *****



ii. Recognition of Birthdays and Anniversaries Policy # 2011-32

Motion Recommend to Council to change the name of policy number 2011-32 from recognition of birthdays and Anniversaries policy to Milestone Recognitions Policy, and accept the changes as present.

Motion to Approve	Approved By:
First	Councillor Rogers
Second	Councillor LeBlanc
Result	Carried

12. Council Updates

Mayor Glasser – Verbal Report

Councillor Osborne – Verbal Report

Councillor LeBlanc – Verbal Report

13. In camera session

14. Adjournment 8:26 pm



Council Meeting Agenda:

1. Call to order 8:32 pm
2. Attendance

Town Council	Position
Doug Glasser	Mayor, Town Of Stewiacke
Suzanne Lutz	Deputy Mayor Town Of Stewiacke
Rebecca Rogers	Councillor, Town of Stewiacke
David LeBlanc	Councillor, Town of Stewiacke
Pam Osborne	Councillor, Town of Stewiacke
Marc Seguin	CAO, Town of Stewiacke
Jacob MacPherson	Town Planner
Helen Young	Director Of Corporate Services
Erin Richard	Director of Community Services

3. Approval of / changes to agenda

Motion that we accept the agenda as presented for Thursday, September the 24th, Council Session

Motion to Approve	Approved By:
First	Councillor Osborne
Second	Councillor Rogers
Result	Carried

4. Disclosure of interest on agenda items - None

***** A FIVE (5) MINUTE RECESS WILL OCCUR BETWEEN COTW & COUNCIL *****

5. Approval of minutes from the previous meeting – Council July 23, 2026
6. Announcements
7. Presentations - None
8. Written petitions / correspondence

Lynann Wambolt - Resident Stewiacke Re: Comments during Council meetings.

9. Citizen comments

10. Business

A) Development Officer Appointment (Alternate)

Motion that council approved Jacob MacPherson as the alternate development officer.

Motion to Approve	Approved By:
First	Councillor Osborne
Second	Councillor Lutz
Result	Carried

B) TENDER – Pleasant Hill

Motion , I move that the Pleasant Hill Street Refurbishments Award of Tender be received, and that Council award the Pleasant Hill Street Refurbishments Tender to Atlantic Snow and Ice Management in the amount of \$854,564.84 plus HST, and that Council authorize the CAO to be Authorized to execute the necessary contract.

Motion to Approve	Approved By:
First	Councillor Rogers
Second	Councillor Osborne
Result	Carried

***** A FIVE (5) MINUTE RECESS WILL OCCUR BETWEEN COTW & COUNCIL *****



11. Town Committee(s)

A) Planning Advisory Committee - Re: R4 Assembly Amendment Second Reading

Motion that Council approved the Town of Stewiacke land use by-law be amended as per Schedule 1, and that Council adopts the outdoor event permit by-law as per Schedule 2.

Motion to Approve	Approved By:
First	Councillor Osborne
Second	Councillor Rogers
Result	Carried

B) Bylaw & Policy - Re: Sewer Connection By-Law Second Reading

Motion to pass the second reading of the Sewer Connection By-law

Motion to Approve	Approved By:
First	Councillor Rogers
Second	Councillor Osborne
Result	Carried

12. Council Updates

13. In camera session Re: legal advice for solicitor client privilege

Motion to go in camera 8:41 pm

Motion to Approve	Approved By:
First	Councillor Osborne
Second	Deputy Mayor Lutz
Result	Carried

***** A FIVE (5) MINUTE RECESS WILL OCCUR BETWEEN COTW & COUNCIL *****



COTW & COUNCIL MEETING MINUTES
Thursday September 24, 2026 @ 7:00 pm
Stewiacke Community Centre, Stewiacke, NS

Motion to go out of camera 9:08 pm

Motion to Approve	Approved By:
First	Councillor Osborne
Second	Deputy Mayor Lutz
Result	Carried

14. Adjournment at 9:09PM

***** A FIVE (5) MINUTE RECESS WILL OCCUR BETWEEN COTW & COUNCIL *****



Stewiacke Chicken Keepers

Good Evening

14

June

2026



Responsible Backyard Hen Keeping in Stewiacke

**Presented to the Planning Advisory
Committee**

October 14, 2026

Lynann Wamboldt

Stewiacke Resident

Responsible Backyard Chicken Keeping



Our Objective

Modernizing Section 8.3.5- Keeping of Chickens

To recommend amendments to the Town of Stewiacke's Land Use Bylaw that:

- Remove the minimum one-acre property requirement for keeping backyard chickens.
- Allow responsible chicken keeping on smaller residential properties.
- Establish clear regulations for housing, containment, sanitation, and animal welfare.
- Protect neighbouring properties and community well-being.

Responsible Ownership Isn't Measured in Acres

A one-acre property does not automatically make someone a responsible chicken keeper, just as a smaller property does not automatically make someone an irresponsible one.

Responsible ownership comes from proper housing, sanitation, containment, and care—not simply the size of the land.

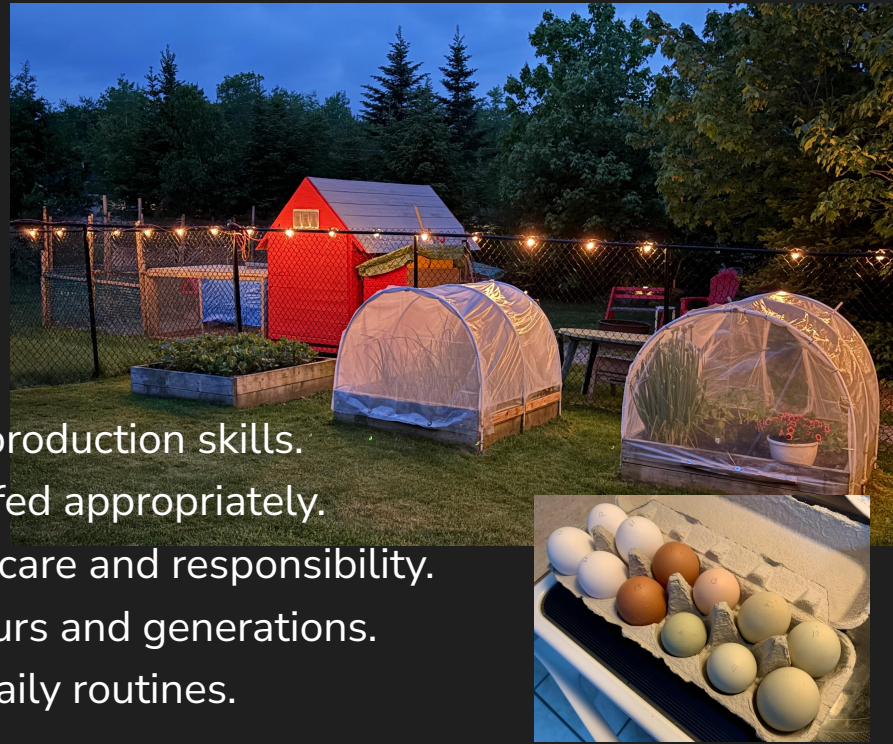


Benefits of Backyard Chickens

Benefits Beyond Fresh Eggs

- Provide a local source of fresh food.
- Help households develop practical food-production skills.
- Can reduce household food scraps when fed appropriately.
- Offer opportunities to learn about animal care and responsibility.
- Encourage connections between neighbours and generations.
- Provide companionship and meaningful daily routines.

Backyard hens can contribute positively to households and communities when managed responsibly.



Food Security, Sustainability & Education

Small Flocks, Meaningful Benefits

Food security

- Locally produced eggs for household consumption.
- Greater understanding of where food comes from.

Sustainability

- Appropriate food scraps can supplement a balanced diet.
- Composted manure can support gardens when properly managed.

Education

- Hands-on learning about life cycles, biology, and agriculture.
- Opportunities for children to develop responsibility and animal-care skills.



What Responsible Chicken Keeping Looks Like

Clear Standards for Responsible Ownership

- Secure, predator-resistant coops and enclosed outdoor runs.
- Adequate indoor and outdoor space for the number of hens.
- Regular cleaning and appropriate manure disposal.
- Feed stored securely to discourage rodents.
- Access to clean water, balanced nutrition, and veterinary care when needed.
- Appropriate shelter, ventilation, and protection from extreme weather.
- Hens contained within their designated enclosure.

These standards should apply to all chicken keepers, regardless of property size.



Addressing Common Community Concerns

Responsible Regulations Protect Everyone.

Concern

Noise Hens only;

Odour Regular

Rodents Secure

Escaped birds

Neighbouring properties

Animal welfare

Overcrowding

Proposed Regulation

No roosters

Cleaning and manure management

Feed storage and waste control

Secure coops and enclosed runs

Reasonable coop setbacks

Minimum space and housing standards

Reasonable maximum flock size



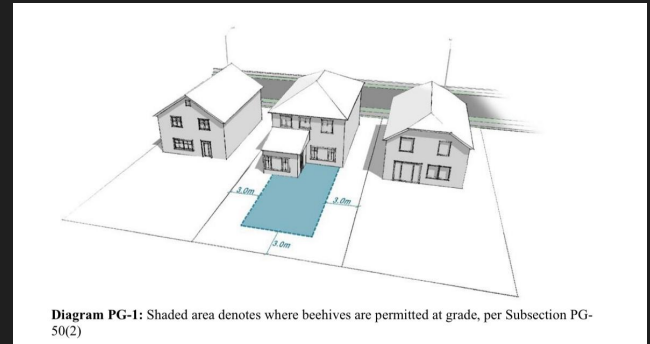
These concerns can be addressed through enforceable standards rather than a blanket acreage restriction.

Halifax's Backyard Hen Regulations

A Municipal Example of Regulated Hen Keeping

- Backyard hens permitted in eligible residential areas.
- A maximum of 10 hens on properties under 4,000 m².
- Additional hens permitted on larger properties under specified conditions.
- Secure housing and containment requirements.
- Municipal enforcement provisions.

Halifax provides an example of regulating backyard hen keeping without requiring every property to be at least one acre.



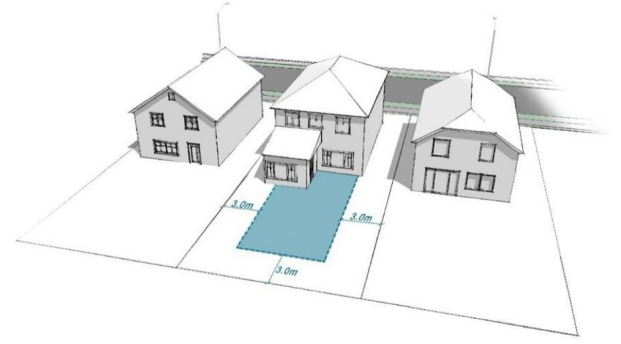


Diagram PG-1: Shaded area denotes where beehives are permitted at grade, per Subsection PG-50(2)



Lessons from Halifax's 2024 Review

The review identified:

- Generally positive implementation of the regulations.
- Opportunities to improve public awareness of coop security.
- A need for education around proper feed storage and management.
- The importance of community education and voluntary compliance.
- Enforcement resources as a consideration when developing regulations.

Key takeaway: Education and clear standards are important parts of a successful backyard hen program.

Data

#1 – Animals at Large:

Chickens roaming beyond their owners' properties due to inadequate fencing or secure containment.

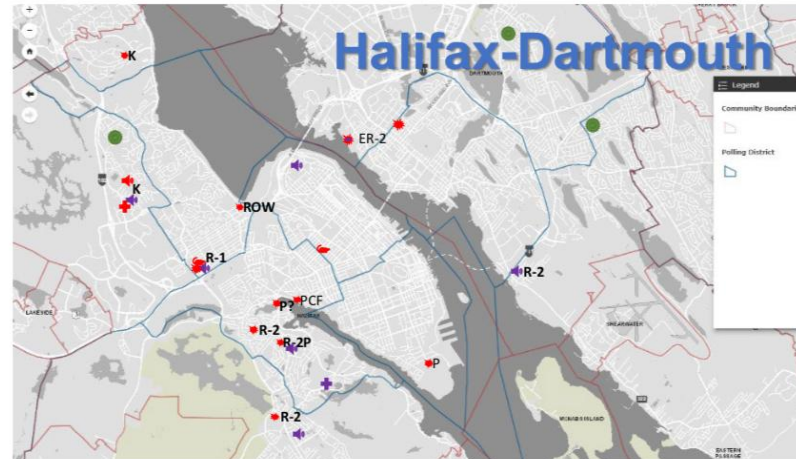
#2 – Noise Complaints:

Primarily related to young chickens whose sex was unknown until the males began crowing.

Halifax - Dartmouth Fowl Complaint Locations

Oct. 5, 2021 - July 31, 2023

Complaint	Hens Only (~ZONE)	Hens + other zoned fowl	Hens + illegal fowl	Other zoned fowl	Other illegal fowl
At large	10 	0 	1 	0 	0 
Noise	1 	0 	0 	0 	5 
Rodents	2 	0 	0 	0 	0 
Odour	0 	0 	0 	0 	0 
Oversize Flock	1 	0 	0 	0 	1 
Distress	0 	0 	0 	0 	0 
TOTALS	14	0	1	0	6



Recommended Changes to Section 8.3.5

I recommend that the Town consider:

1. Removing the one-acre minimum for backyard hen keeping on otherwise eligible residential properties.
2. Permitting hens only, with roosters remaining prohibited.
3. Establishing a reasonable maximum flock size.
4. Requiring secure, properly maintained coops and enclosures.
5. Establishing appropriate setbacks and sanitation standards.
6. Providing clear information about responsible ownership.
7. Using fair, consistent, education-first enforcement where appropriate.

The focus should shift from how much land someone owns to whether they can meet responsible hen-keeping standards.



Closing: A Fair, Responsible Approach

Responsible Chicken Keeping. Clear Regulations. Stronger Communities.

A modernized Section 8.3.5 can:

- Support local food production and sustainability.
- Encourage responsible animal ownership.
- Protect neighbours through clear, enforceable standards.
- Recognize that smaller properties can accommodate appropriately managed backyard hens.
- Create a consistent framework for residents and municipal enforcement.

I respectfully ask the Planning Advisory Committee to recommend removing the one-acre minimum property requirement for backyard hens and replacing it with clear, reasonable regulations governing their care and keeping.

Thank you for your time and consideration.





To: Town Council

From: Marc Seguin, CAO

Re: CAO Report

Date: October 22 ,2026

The following is a list of general updates as of October 22, 2026.

This report is submitted as information only.

Water Treatment Plant Design Project

- **Three design meetings completed.**
- **Topographic imaging completed.**
- **Geotechnical investigation commencing**
- **Pads for wells / geotechnical investigation completed**

Next Steps:

- **Hydrological analysis**
- **Drilling of test wells**

Staff anticipate a DRAFT site plan being ready for presentation to Council at the November 2026 meeting. It is anticipated that we should achieve 50% of the design by January 2027.

Status – On schedule

Kitchener St – Lift Station – Two lift pumps are in need of replacement on Kitchener St. It is not possible to bypass the pumps and keep the system in operation.



With this in mind, the work should be done at a time where there is the least amount of demand on the system. Staff are looking at performing the work between the hours of 1am and 6am on a date to be selected. The public will be advised.

Status – PROJECT DEALYED

***Update – The project was delayed due a backorder in the pump / valves required. The parts are scheduled for delivery in the first week of October. Staff will reschedule the work and advised impacted residents.**

CC Rooftop Units (AC and Heat):

- Upon our annual inspection of the roof top units at the Community Centre the inspection revealed that 2 of the 3 units that heat and cool the community centre main level are not operational.
- The report on Refrigeration & HVAC identified the blower motor on each unit needs to be replaced.
- Each blower motor is priced at \$2891.00.
- The total cost to to complete the work is \$7,481.13 including taxes.
- An additional expense will be incurred to rent a 60-foot-high zoom boom. A day rental is \$1200.00 through United Rentals. Staff estimate one to 2 days for the repair.
- This cost was not budgeted and is deemed an emergency repair.

Update: Work occurred on Tuesday, October 19, 2026.

Water Treatment Updates:

Voluntary water restrictions were removed in September. Staff continue to monitor water quality daily.

RCMP

At the last meeting of Council Staff informed Council of a breach of our water tower area on Windcrest. The incident was reported to RCPM. Following the breach Staff completed all necessary inspections.



Staff are joined this evening by Provincial Staff from the Department of Justice and the RCMP at the to review the new billing model and plans for policing services in our area.

Waste Management

The County of Colchester is in the process of completing an RFP for waste management Services for Colchester, Stewiacke and Truro. The results of the RFP will be presented to Council at an upcoming meeting.

Marc Seguin

Marc Seguin

Chief Administrative Officer



To: Council

From: Erin Richard

Re: Department of Community Development Update

Date: October 22nd, 2026

Fall Programming

Staff have started the indoor sport programming for the school calendar year. Soccer started on October 15th, with 60 children enrolled. This takes place at Winding River Consolidated.

Staff received an age-friendly grant and will be implementing spin bike classes at the Community Centre in the coming month.

Special Events

Trick or Treat in Dennis Park on October 31st, is quickly approaching. Staff are welcoming donations from community to ensure trick or treaters have a robust offering during their visit to the park. If anyone is interested in joining staff and volunteers to hand out goodies, you are welcome at 5:00pm-6:00pm on Halloween.

Stewiacke Celebrates Christmas will take place on December 5th, 2026. Parade of Lights, Light Up the Night, will start at 6:00pm. The route and other events will be circulated closer to the event.

Facilities/Green Spaces/Trails

- Approved in the capital budget, a new furnace has been installed at the Public Works Garage.
- Roof unit maintenance re-scheduled for October 19th, 2026. Delayed due to weather.
- Washrooms in Dennis Park closed to the public on October 16th, 2026.

Town of Stewiacke | 295 George Street | P.O. Box 8 | Stewiacke, NS B0N 2J0
Office 902-639-2231 | Fax 902-639-2221 | Email town@stewiacke.net



Central Nova Scotia Tourism Development Society

Event Funding Applications will be open for submissions in November.

Parks & Recreation Committee

Committee members are starting budget preparations and planning a schedule of events for promotion for 2027.

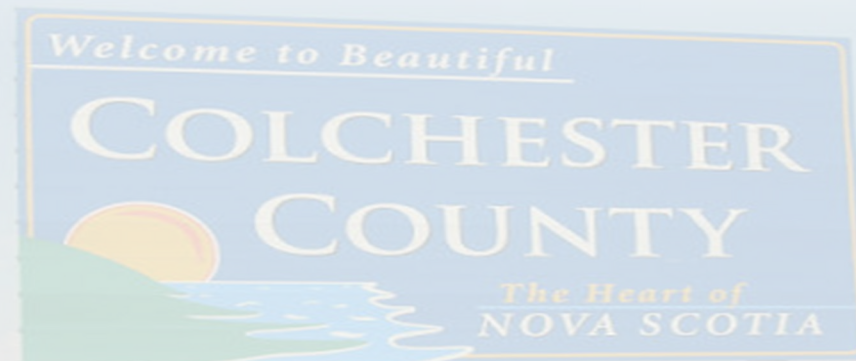
Newsletter

November and December 2026 will be circulated to registered emails on November 2nd, 2026. Please share with networks the requirement to register to receive the information.



General Duty Police Resourcing Model (GDPRM)

Overview & Colchester District Results





What is the GDPRM?

The GDPRM is a tool created by the RCMP, that allows a trained user to perform computer simulations, that simulate day to day operations in a District and can be used to determine General Duty resourcing needs

The GDPRM is not an audit function

The GDPRM is not a staffing function

The GDPRM is one of many tools that can be used to assist in estimating General Duty resourcing needs



How does the GDPRM work?

The GDPRM uses data from RCMP systems to simulate General Duty resource needs within a District or Detachment during any given time period.

These simulations use actual data for the jurisdiction being reviewed.

GDPRM simulations include all components of General Duty workload including; initial investigation, follow up, court, disposition, travel time and administrative duties



GDPRM Results Focus

1 - Proactive Time

- The amount of time between 8:00am and 10:00pm that is available to a GD member for activities that are not related to responding to calls for service or administrative duties during the members shift.
- Time studies completed by the national RCMP team that oversees the GDPRM program recommend that 35% of a General Duty members time during this period is available for proactive duties.
- Reduced proactive time can lead to lower levels of community engagement, reduced quality of service and increased officer burnout.

2 - Percentage of calls responded to immediately (Priority Response)

- The percentage of time that General Duty first responders are immediately available to respond to priority calls for service. This is generally a good indicator of overall workload levels for a District/Detachment

Police Reporting and Occurrence System (PROS) Module

The PROS Module analyzes occurrence data and can produces charts that provide a visual representation of when occurrences are being reported.

Occurrences by Hour of Day and Day of Week

	0	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	Total
Sunday	37	39	27	35	13	11	10	23	31	57	67	75	76	68	67	81	63	74	77	64	67	51	47	28	1188
Monday	37	27	23	7	13	12	16	30	54	77	85	82	90	85	109	101	104	80	58	56	57	51	40	27	1321
Tuesday	16	18	16	12	7	11	20	34	61	80	90	92	79	95	101	97	76	90	74	47	45	54	47	36	1298
Wednesday	17	21	20	8	13	9	19	26	58	75	72	58	73	98	92	83	82	76	64	68	49	62	53	52	1248
Thursday	33	34	32	10	11	9	19	32	55	99	71	85	80	90	89	86	87	78	67	68	61	55	46	35	1332
Friday	37	24	24	11	15	7	16	29	69	85	79	93	88	85	95	119	95	102	64	76	85	62	66	63	1489
Saturday	51	38	29	25	15	6	12	26	48	55	84	74	63	69	70	67	64	78	80	76	69	54	46	47	1246
Total	228	201	171	108	87	65	112	200	376	528	548	559	549	590	623	634	571	578	484	455	433	389	345	288	9122

Police Reporting and Occurrence System (PROS) Module

The PROS Module analyzes occurrence data and can produces charts that provide a visual representation of when occurrences are being reported.

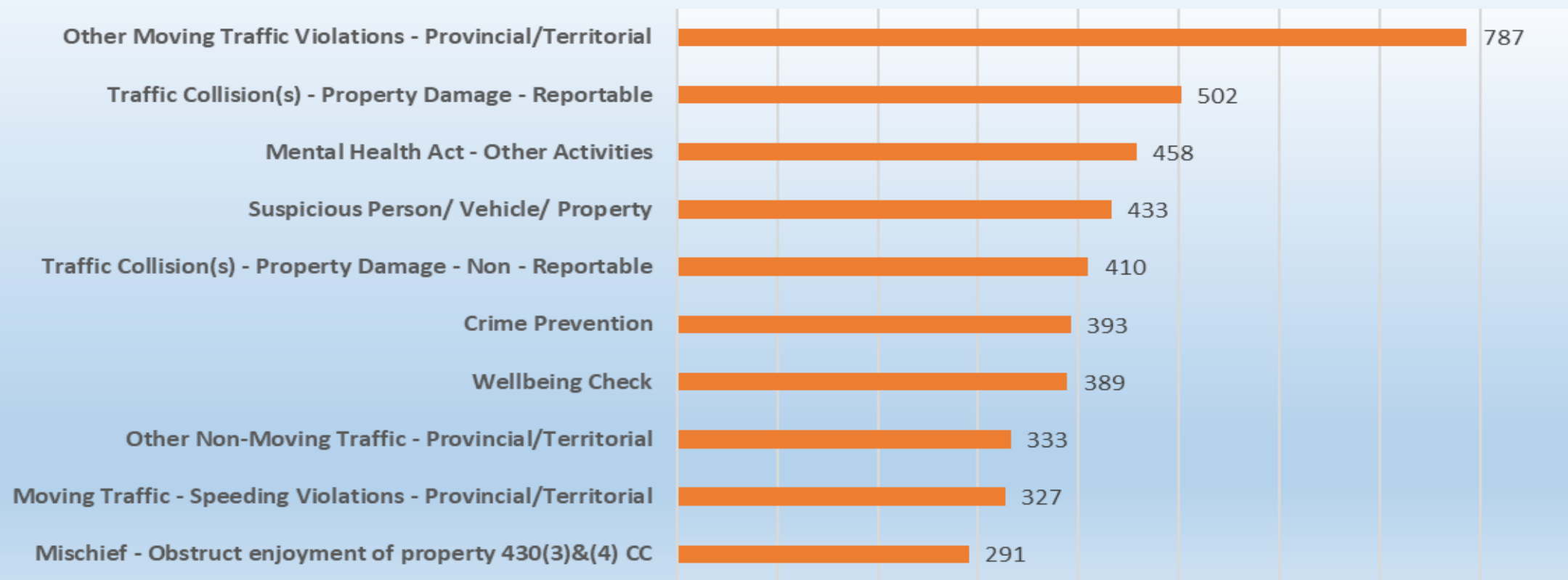
Occurrences by Day of Week and Month of Year

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
Sunday	50	88	90	87	92	94	157	113	120	96	80	121	1188
Monday	97	77	103	107	111	103	153	124	137	95	89	125	1321
Tuesday	93	95	96	101	106	102	157	102	102	135	88	121	1298
Wednesday	90	98	82	89	165	95	128	103	114	119	88	77	1248
Thursday	77	119	92	100	127	112	120	164	94	141	88	98	1332
Friday	79	88	114	84	171	141	135	156	128	120	153	120	1489
Saturday	71	64	120	64	94	143	139	131	104	100	131	85	1246
Total	557	629	697	632	866	790	989	893	799	806	717	747	9122



Police Reporting and Occurrence System (PROS) Module

Top 10 Occurrences by Count





Police Reporting and Occurrence System (PROS) Module

Occurrence counts alone cannot be used to determine the amount of General Duty resources required in a District/Detachment, because not all occurrence types require the same amount of General Duty workload.

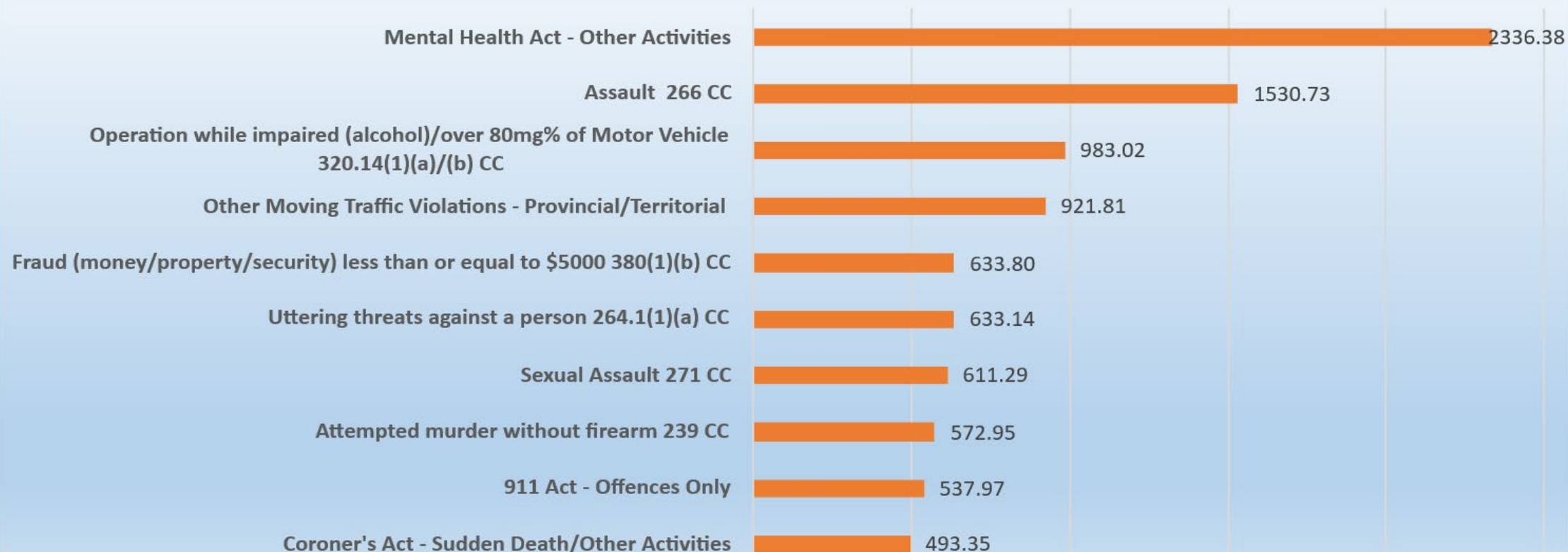
For example: On average, an assault occurrence would take more General Duty workload to complete than a mischief occurrence.

This is why it is important to use workload hours as opposed to occurrence counts when determining resource needs



Police Reporting and Occurrence System (PROS) Module

Top 10 Occurrences by Workload (Hours)



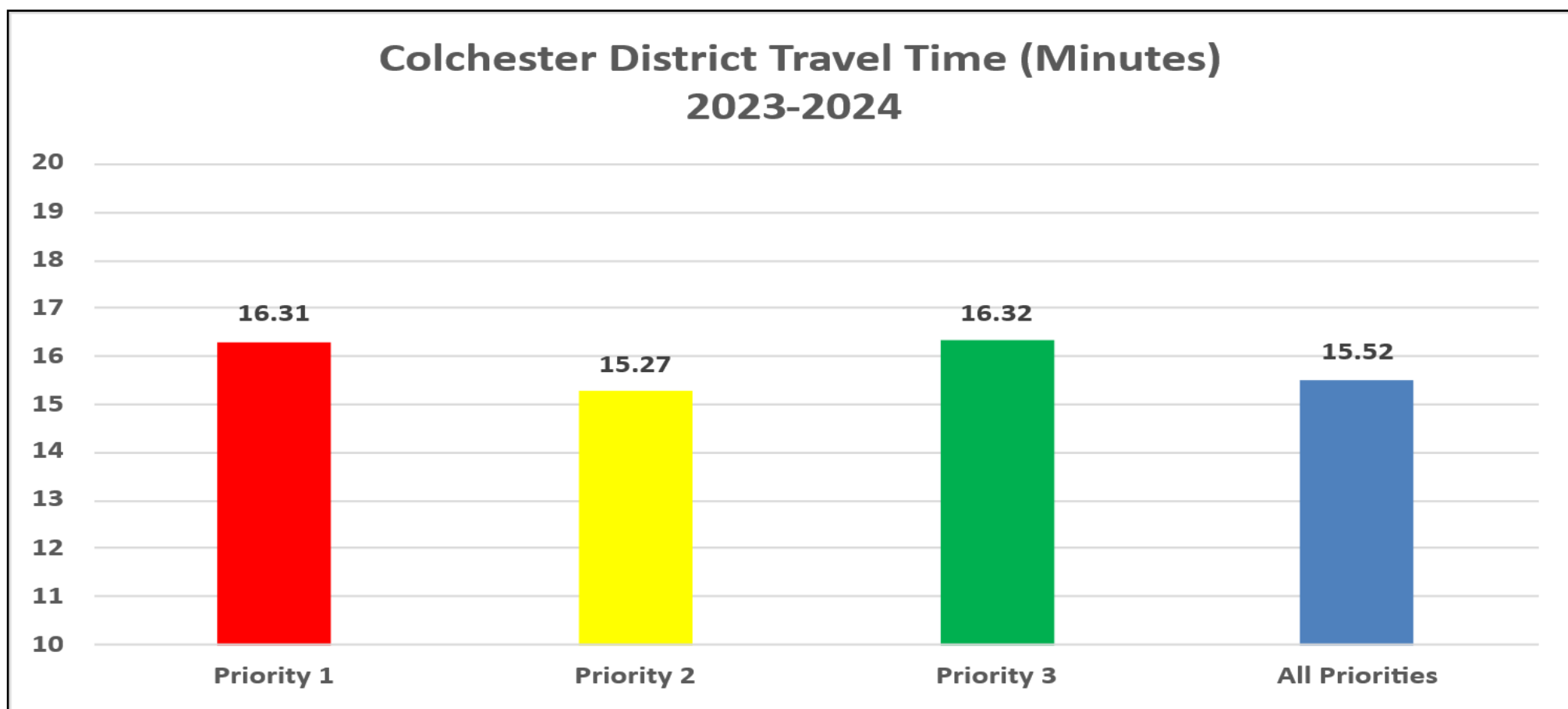


Computerized Integrated Information Dispatching System (CIIDS) Module

- Analyzes travel times to calls for service by area, for the District/Detachment
- Uses data obtained from the RCMP dispatching system (CIIDS) that is used by General Duty members and their dispatchers
- Reports on average travel times to calls for service by area and by priority level of the call for service (Priority 1, 2 and 3)



Computerized Integrated Information Dispatching System (CIIDS) Module



Legend - Chart Fields
 Org Name
 Position Title
 Collier Code - Position # - RegTemp
 Job Code - Group Level/Rank
 Security - CM, Lang - Dept ID - Location Code

"H" DIVISION - NORTHEAST NOVA
 COLCHESTER COUNTY DISTRICT
 EFFECTIVE 2024-03-29

Colchester Co. District
 District Commander Contract
 H0162 00012780 R
 000779 LEGP 01
 ERS-TopSec ---- 2473 H0516

Colchester Co. District
 Detachment Serv Asst 3
 H0162 00002829 R
 004386 CR 05
 ERS ---- 2473 H0516

Colchester Co. District
 Detachment Serv Asst 1
 H0162 00002871 R
 004386 CR 05
 ERS ---- 2473 H0516

Colchester Co. District
 Detachment Serv Asst 2
 H0162 00002974 R
 004386 CR 05
 ERS ---- 2473 H0516

Colchester Co. District
 Detachment Serv Asst 2
 H0162 00042984 R
 005018 SPCK 05
 ERS ---- 2473 H0516

Colchester Co. District
 Detachment Serv Asst 3
 H0162 00002856 R
 004386 CR 05
 ERS ---- 2473 H0516

Colchester Co. District
 Detachment Serv Asst 3
 H0162 00002918 R
 004386 CR 05
 ERS ---- 2473 H0141

Colchester Co. District
 Detachment Serv Asst 3
 H0162 00029776 R
 004386 CR 05
 ERS ---- 2473 H0516

Colchester Co. District
 Detachment Serv Asst 3
 H0162 00050751 R
 004386 CR 05
 ERS ---- 2473 H0516

Supervisor Positions (RM) = 7

DSA Positions (PSE & CM) = 8

GD Positions (RM) = 22

CAT Positions (RM) = 6

CLO Position (PSE) = 1

Colchester Dist Pol/Comm Unit
 C-Supvr Invsrgt G15
 H0162 00019608 R
 001102 LECP 02
 ERS-TopSec ---- 8728 H0516

Colchester Dist Pol/Comm Unit
 C-GIS Invsrgt
 H0162 00021257 R
 000213 LECP 01
 ERS-Secret ---- 8728 H0516

Colchester Dist Pol/Comm Unit
 C-GIS Invsrgt
 H0270 00039913 R
 000213 LECP 01
 ERS-Secret ---- 8728 H0516

Colchester Dist Pol/Comm Unit
 C-GIS Invsrgt
 H0162 00042109 R
 000213 LECP 01
 ERS-TopSec ---- 8728 H0516

Colchester Dist Pol/Comm Unit
 Youth Liaison Officer
 H0281 00042416 R
 004454 LECP 01
 ERS-Secret BBS DBS 8728 H0516

Colchester Dist Pol/Comm Unit
 Youth Liaison Officer
 H0281 00042417 R
 004454 LECP 01
 ERS-Secret ---- 8728 H0141

Colchester Dist Pol/Comm Unit
 C-GIS Invsrgt
 H0162 00049177 R
 000213 LECP 01
 ERS-Secret ---- 8728 H0516

Colchester Dist Pol/Comm Unit
 Court Liaison Officer
 H0162 00061748 R
 004655 AS 03
 ERS-Secret ---- 8728 H0516

Stewiacke
 Det Dist Pol Super Invsrgt
 H0165 00012768 R
 001100 LECP 02
 ERS-Secret ---- 5233 H0013

Stewiacke
 Gen Policing Invsrgt Contract
 H0165 00030036 R
 000249 LECP 01
 ERS-Secret ---- 5233 H0013

Stewiacke
 Gen Policing Invsrgt Contract
 H0165 0001370 R
 000249 LECP 01
 ERS-TopSec ---- 5233 H0013

Stewiacke
 Gen Policing Invsrgt Contract
 H0165 00021705 R
 000249 LECP 01
 ERS-Secret ---- 5233 H0013

Tatamagouche
 Det Dist Pol Super Invsrgt
 H1003 00012777 R
 001100 LECP 02
 ERS-Secret ---- 2471 H0141

Tatamagouche
 Gen Policing Invsrgt Contract
 H1003 00013776 R
 000249 LECP 01
 ERS-Secret ---- 2471 H0141

Tatamagouche
 Gen Policing Invsrgt Contract
 H1003 00013776 R
 000249 LECP 01
 ERS-Secret ---- 2471 H0141

Tatamagouche
 Gen Policing Invsrgt Contract
 H1003 00017500 R
 000249 LECP 01
 ERS-Secret ---- 2471 H0141

Bible Hill Team A
 Det Dist Pol Super Invsrgt
 H1024 00012779 R
 001100 LECP 02
 ERS-Secret ---- 2472 H0516

Bible Hill Team A
 Gen Policing Invsrgt Contract
 H1024 00013776 R
 000249 LECP 01
 ERS-Secret ---- 2472 H0516

Bible Hill Team A
 Gen Policing Invsrgt Contract
 H1024 00012783 R
 000249 LECP 01
 ERS-Secret ---- 2472 H0516

Bible Hill Team A
 Gen Policing Invsrgt Contract
 H1024 00012787 R
 000249 LECP 01
 ERS-Secret ---- 2472 H0516

Bible Hill Team A
 Gen Policing Invsrgt Contract
 H1024 00012819 R
 000249 LECP 01
 ERS-Secret ---- 2472 H0516

Bible Hill Team A
 Det Dist Pol Super Invsrgt
 H1024 00012779 R
 001100 LECP 02
 ERS-Secret ---- 2472 H0516

Bible Hill Team A
 Gen Policing Invsrgt Contract
 H1024 00013781 R
 000249 LECP 01
 ERS-Secret ---- 2472 H0516

Bible Hill Team A
 Gen Policing Invsrgt Contract
 H1024 00012783 R
 000249 LECP 01
 ERS-Secret ---- 2472 H0516

Bible Hill Team A
 Gen Policing Invsrgt Contract
 H1024 00012780 R
 000249 LECP 01
 ERS-Secret ---- 2472 H0516

Bible Hill Team A
 Gen Policing Invsrgt Contract
 H1024 00045828 R
 000249 LECP 01
 ERS-Secret ---- 2472 H0516

Bible Hill Team B
 Det Dist Pol Super Invsrgt
 H1024 00012782 R
 001100 LECP 02
 ERS-Secret ---- 2474 H0516

Bible Hill Team B
 Gen Policing Invsrgt Contract
 H1024 00013784 R
 000249 LECP 01
 ERS-Secret ---- 2474 H0516

Bible Hill Team B
 Gen Policing Invsrgt Contract
 H1024 00012789 R
 000249 LECP 01
 ERS-Secret ---- 2474 H0516

Bible Hill Team B
 Gen Policing Invsrgt Contract
 H1024 00012791 R
 000249 LECP 01
 ERS-Secret ---- 2474 H0516

Bible Hill Team B
 Gen Policing Invsrgt Contract
 H1024 00021114 R
 000249 LECP 01
 ERS-Secret ---- 2474 H0516

Bible Hill Team B
 Det Dist Pol Super Invsrgt
 H1024 00012782 R
 001100 LECP 02
 ERS-Secret ---- 2474 H0516

Bible Hill Team B
 Gen Policing Invsrgt Contract
 H1024 00013786 R
 000249 LECP 01
 ERS-Secret ---- 2474 H0516

Bible Hill Team B
 Gen Policing Invsrgt Contract
 H1024 00012789 R
 000249 LECP 01
 ERS-Secret ---- 2474 H0516

Bible Hill Team B
 Gen Policing Invsrgt Contract
 H1024 00012791 R
 000249 LECP 01
 ERS-Secret ---- 2474 H0516

Bible Hill Team B
 Gen Policing Invsrgt Contract
 H1024 00042829 R
 000249 LECP 01
 ERS-Secret ---- 2474 H0516



GDPRM-Colchester District

GDPRM Simulation Results #1

Current Model

22 General Duty Members

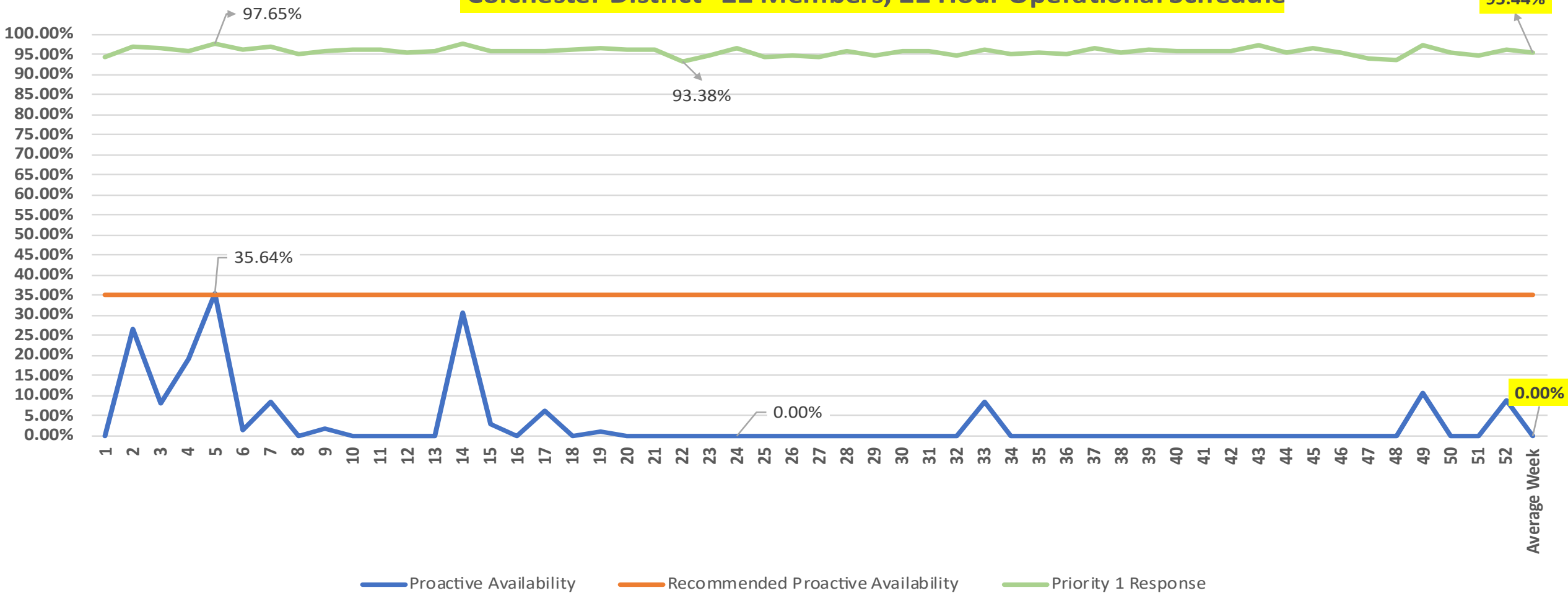
22-hour operational schedule



GDPRM-Colchester District

GDPRM Simulation Results

Colchester District - 22 Members, 22 Hour Operational Schedule



GDPRM-Colchester District

Proactive Availability results in the GDPRM do not report negative numbers

When analyzing workload distribution during simulations, proactive availability of GD Members for Colchester District in 2024 was actually **-13.7%**

This means that there were more workload hours generated from calls for service than there were (regular) resource hours to complete it.



GDPRM-Colchester District

GDPRM Simulation Results #2

Increasing General Duty resources to achieve 35%
Proactive Availability

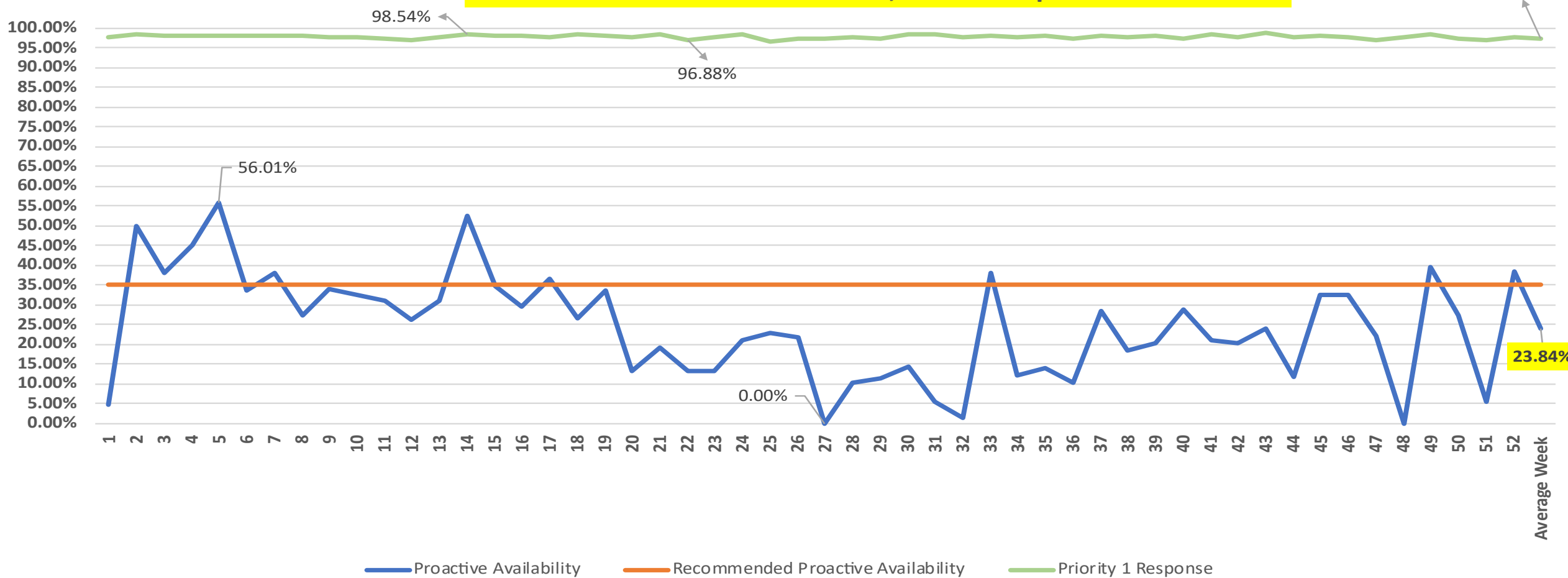
34 GD Members (+12)
22-hour operational coverage schedule



GDPRM-Colchester District

GDPRM Simulation Results

Colchester District - 34 Members, 22 Hour Operational Schedule





GDPRM-Colchester District

GDPRM Simulation Results #3

Increasing General Duty Members to achieve 35%
Proactive Availability

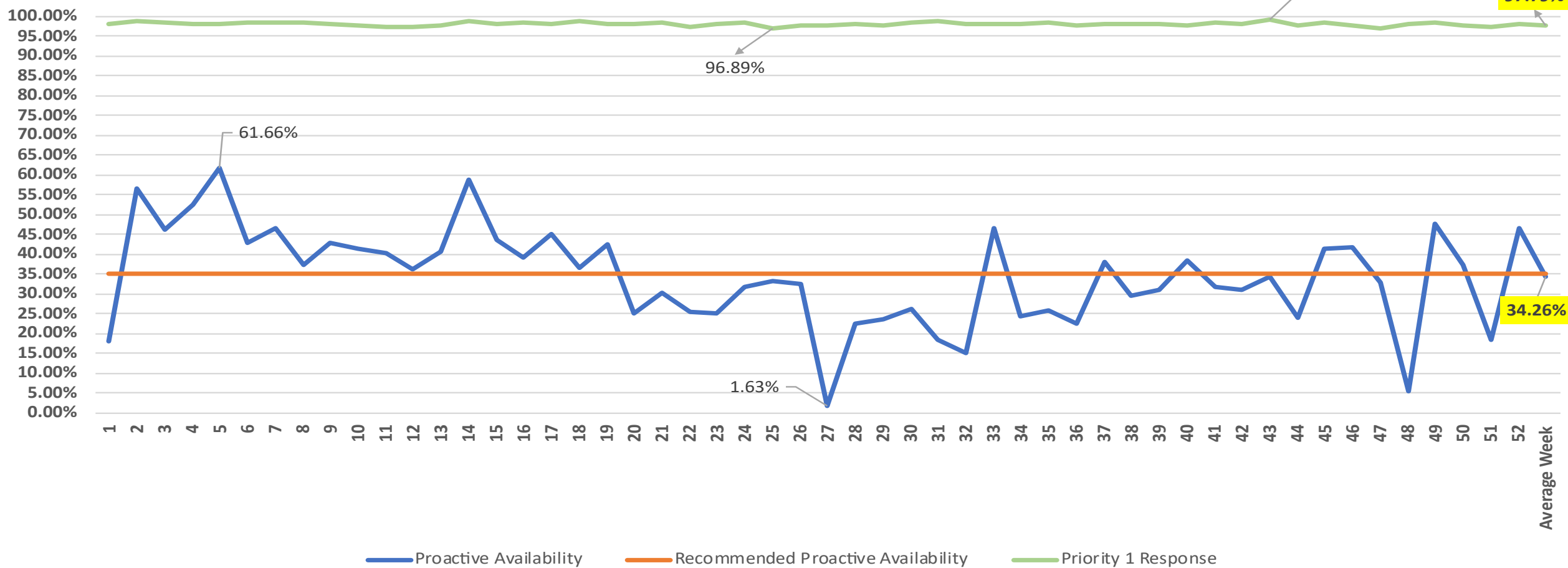
39 Members (+17) and 40 Members (+18)
22-hour operational coverage schedule



GDPRM-Colchester District

GDPRM Simulation Results

Colchester District - 39 Members, 22 Hour Operational Schedule

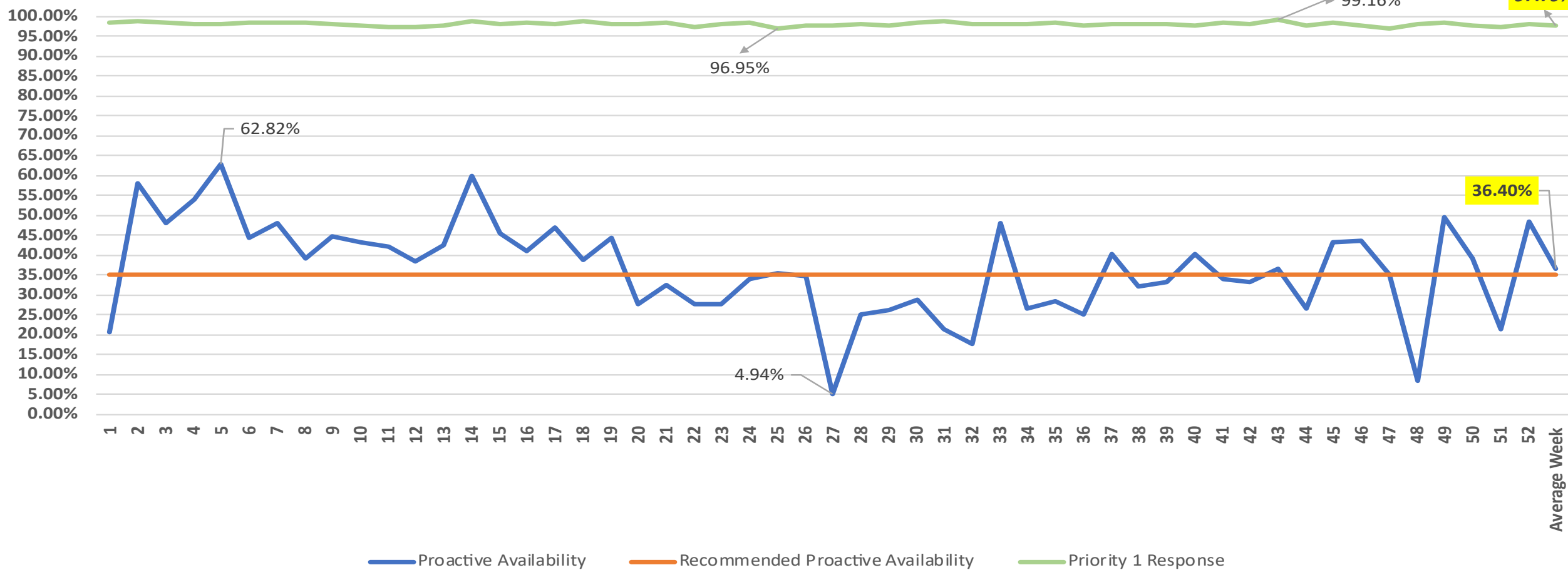




GDPRM-Colchester District

GDPRM Simulation Results

Colchester District - 40 Members, 22 Hour Operational Schedule





GDPRM-Colchester District

GDPRM Simulation Results

22 General Duty Members
(Current Model)



Priority Response
95.44%



Proactive Availability
00.00%

34 General Duty Members
(+12 Members)



Priority Response
97.45%



Proactive Availability
23.84%

39 General Duty Members
(+17 Members)



Priority Response
97.79%



Proactive Availability
34.26%

*Recommended

40 General Duty Members
(+18 Members)



Priority Response
97.79%



Proactive Availability
36.40%



GDPRM-Colchester District

GDPRM Simulation Results #4

22 Hour Operational Schedule Model
Versus
24 Hour Operational Schedule Model



GDPRM-Colchester District

GDPRM Simulation Results

When looking at how changes to an operational schedule outside of core proactive time (08:00-22:00) affect GDPRM results, the focus is on Priority 1 response availability.

The expectation is that extending coverage hours will have a positive impact on Priority 1 response availability, because you are scheduling Members during hours that were previously on-call hours.

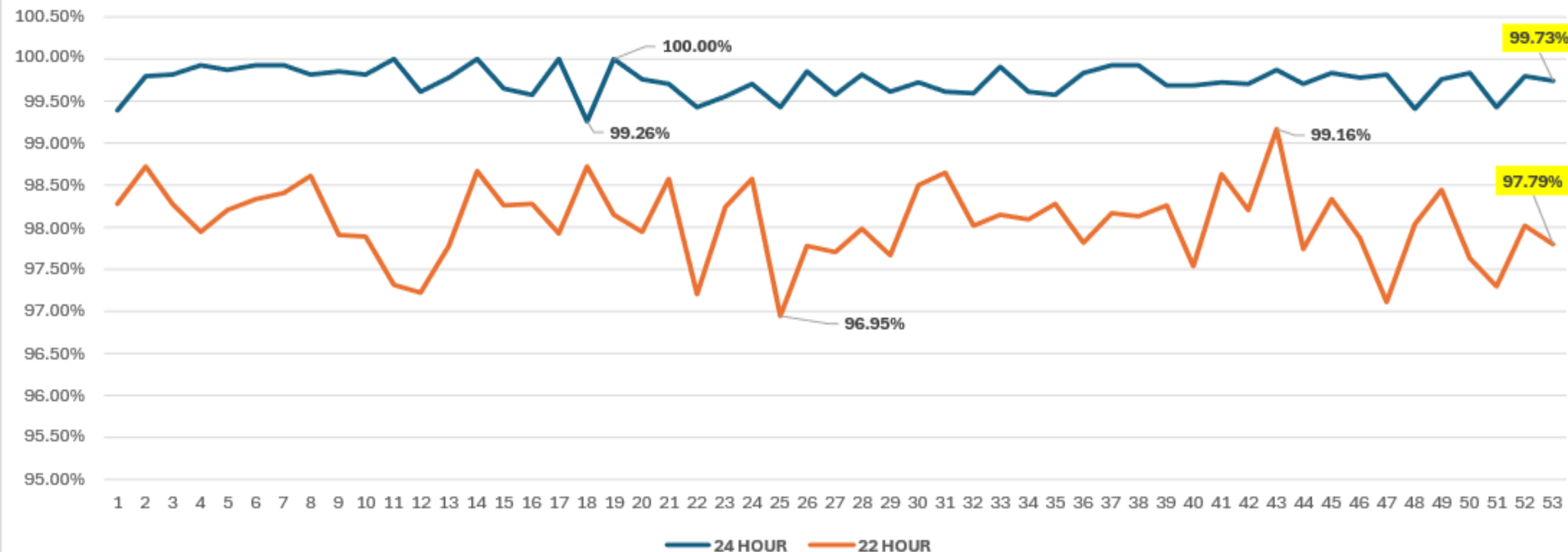
If hours are extended and Priority 1 response availability decreases, this is an indication that existing resources are being spread too thin during the busier hours to accommodate the previous on call hours, which tend to be less busy.



GDPRM-Colchester District

GDPRM Simulation Results

Colchester District – Priority Response 22 Hour vs 24 Hour Model





GDPRM-Colchester District

General Conclusion & Recommendations

The GDPRM review shows that the current level of 22 General Duty resources for Colchester District does not allow the recommended amount of time for proactive availability. In order to meet this threshold, an additional 18 Constable positions are required.

The RCMP Organization and Classification team was consulted to determine how an increase of 18 General Duty Constables would affect the Supervisor structure of Colchester District. Their review determined that an increase of 18 Constables would also require an increase of three supervisor positions and one Public Service support position.

The review also shows that Colchester District can implement a 24-Hour operational schedule once additional GD resources are in place.



GDPRM-Colchester District

General Conclusions and Recommendations

Recommendation # 1

Increase the establishment in Colchester District by eighteen (18) General Duty Constables, three (3) Supervisor positions and one PSE Support position.

Recommendation # 2

Once additional resources are in place, change the operational schedule to a 24-hour model.



ITEM 10A

Council Meeting October 22, 2026

The following motions recommended to Council by the COTW on September 24, 2026:

Motion – That Council award the Stewiacke Public Works Office Demolition Section 1 to Axios Construction Limited in the amount of \$26,675.32, including tax. And that Council recommend that they authorize the CIO to enter into a formal contract with Axios Construction Limited.

Motion to Approve	Approved By:
First	
Second	
Result	