



Before we begin our meeting, we acknowledge that we are gathered on the traditional territory of the Mi'kmaq people. We recognize the deep and ongoing relationship the Mi'kmaq have with this land, and we honor their history, culture, and contributions. We welcome all those who live, work, and play in Stewiacke, and we strive to uphold the spirit of respect and unity in our community.

Committee Of The Whole Agenda

1. **Call to order** 7:01pm
2. **Attendance**

Town Council	Position
Doug Glasser	Mayor, Town of Stewiacke
Suzanne Lutz	Deputy Mayor, Town of Stewiacke
David LeBlanc	Councillor, Town of Stewiacke
Rebecca Rogers	Councillor, Town of Stewiacke
Pam Osborne	Councillor, Town of Stewiacke
Marc Seguin	CAO, Town of Stewiacke
Helen Young – Online	Director, Corporate Services

3. **Approval of / changes to agenda**
Motion to approve the Committee of the Whole Agenda as presented for Thursday June 25th.

Motion to Approve Agenda:	Approved By:
First	Councillor Osborne
Second	Councillor LeBlanc
Result	Carried

4. **Disclosure of interest on agenda items – none**

******* A FIVE (5) MINUTE RECESS WILL OCCUR BETWEEN COTW & COUNCIL *******



5. **Approval of minutes from the previous meeting** – COTW May 28, 2026
6. **Announcements**
7. **Presentations – Wayne Mason – ATN Strategies**
8. **Written petitions / correspondence**
9. **Citizen comments - None**
10. **Business**
 - A) CAO Report - Verbal Report
 - B) Fire Hall Land Designation

Motion, that Council recommend... that we recommend to Council that the land illustrated within the report That shows 111 Nova Scotia, number 2 Highway, Stewiacke be designated as the future home of the new Stewiacke Fire Hall, Stewiacke and District Volunteer Fire Department, and We recommend to Council that the Stewiacke District Volunteer Fire Department be authorized to fundraise for the planning and construction of the new fire hall, and We recommend to Council that Town staff support the Stewiacke and District Volunteer Fire Department as necessary.

Motion to Approve	Approved By:
First	Councillor Osborne
Second	Councillor Rogers
Result	Carried

C) Paving Tender

Motion that we recommend to Council that the Report 2026 paving award of tender be received, and pending approval for the project, and Council approval of the 26-27 capital budget. that we recommend to Council that the Town award the 2026 2027 paving tender to Basin Contracting Limited in the amount of \$27,000 plus HST, and we further recommend to Council that the CAO be authorized to execute the necessary contract.

Motion to Approve	Approved By:
First	Councillor Osborne
Second	Councillor LeBlanc
Result	Carried

***** A FIVE (5) MINUTE RECESS WILL OCCUR BETWEEN COTW & COUNCIL *****

D) Water Plant Design and Construction Mgmt. RFP

Motion that we recommend to Council the request for proposal for engineering design services and project management, in brackets, water plant, report be received, and we recommend to Council that request for proposal STEW-2026-02, Engineering Design Services and Project Management of Stewiacke Water Treatment Plant Design, be awarded to Dylan Consulting Limited in the amount of \$1,405,220 plus HST. And further, we recommend to Council that the Mayor and CAO be authorized to execute the contract on behalf of the Town

Motion to Approve	Approved By:
First	Councillor Osborne
Second	Mayor Glasser
Result	Carried

11. Town Committee(s)

A) Bylaw & Policy

Sewer Connection By-Law

Councillor Osborne asked to Define Property Line. Council will define what Property line will include

We recommend to Council the changing, of Section 8 in the Sewer Connection By-law 2026-10.

Motion to Approve	Approved By:
First	Councillor Rogers
Second	Councillor LeBlanc
Result	Carried

Procurement Policy

Recommend to Council that we Add in section purchase of equipment to the procurement policy number.2026-05.

Motion to Approve	Approved By:
First	Councillor Rogers
Second	Councillor Osborne
Result	Carried

******* A FIVE (5) MINUTE RECESS WILL OCCUR BETWEEN COTW & COUNCIL *******



B) PAC Committee – Easement Report

Recommendation by PAC to Council regarding an easement in Perry Lake. That Council refuse the request submitted by Crothers, McAnnell, and Robson Law on behalf of Perry Lake Development Incorporated. PAC does not want to take over the easement. That should be something we feel that the property owner should look after, not the town.

12. Council Updates

Councillor Osborne – Verbal Report

Councillor LeBlanc – Verbal Report

13. In camera session

14. Adjournment 7:54 pm



COTW & COUNCIL MEETING MINUTES
Thursday June 25, 2026 @ 7:00 pm
Stewiacke Community Centre, Stewiacke, NS

Council Meeting Agenda:

1. Call to order 8:04 pm
2. Attendance

Town Council	Position
Doug Glasser	Mayor, Town of Stewiacke
Suzanne Lutz	Deputy Mayor, Town of Stewiacke
David LeBlanc	Councillor, Town of Stewiacke
Rebecca Rogers	Councillor, Town of Stewiacke
Pam Osborne	Councillor, Town of Stewiacke
Marc Seguin	CAO, Town of Stewiacke
Helen Young – Online	Director, Corporate Services

3. Approval of / changes to agenda

Motion to approve the agenda as presented

Motion to Approve Agenda:	Approved By:
First	Councillor Rogers
Second	Deputy Mayor Lutz
Result	Carried

4. Disclosure of interest on agenda items - None
5. Approval of minutes from the previous meeting – Council May 28, 2026
6. Announcements
7. Presentations - None

******* A FIVE (5) MINUTE RECESS WILL OCCUR BETWEEN COTW & COUNCIL *******



8. Written petitions / correspondence

9. Citizen comments –

Lynann Wamboldt - Question regarding Zoom. Option for citizen questions on line is disabled

10. Business

A) 2026 – 2027 General Operating Budget

Motion. That Council approved the 2026-2027 General Operating Budget for the Town of Stewiacke as presented.

Motion to Approve Agenda:	Approved By:
First	Councillor Rogers
Second	Councillor Leblanc
Result	Carried

B) 2026-2027 Water Utility Operation Budget

Motion. The Council approve the 2026-2027 Water Utility Operation Budget as presented.

Motion to Approve Agenda:	Approved By:
First	Councillor Rogers
Second	Deputy Mayor Lutz
Result	Carried

C) 2026 – 2027 Water Utility & General Capital Budget

Motion that we approve the 2026-2027 water utility and general capital budget as presented

Motion to Approve Agenda:	Approved By:
First	Deputy Mayor Lutz
Second	Councillor LeBlanc
Result	Carried

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11. Town Committee(s)

A) Planning Advisory Committee Re: R4 Assembly Amendment

Pac is recommended to Council that the Town of Stewiacke Land Use By-law be amended as per Schedule 1, and Council adopts the Outdoor Event Permit By-law as per Schedule 2.

Motion to Amend Bylaw

Motion to Approve Agenda:	Approved By:
First	Councillor Osborne
Second	Councillor LeBlanc
Result	Carried

12. Council Updates

Mayor Glasser – Verbal Report

13. In camera session

Motion to go in camera 8:17 pm

Motion to Approve Agenda:	Approved By:
First	Councillor Osborne
Second	Deputy Mayor Lutz
Result	Carried

A) Contract Negotiations

B) Personnel Matters

Out of Camera 9:21 pm

14. Adjournment 9:21 pm

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