

Policy: Recognition of Birthdays and Anniversaries Policy

Date Originally Approved: April 28, 2011

Motion: "That the Recognition of Birthdays and Anniversaries Policy 2011 - 32, be approved, as presented".

This Policy is current as of: April 28, 2011

Policy Number: 2011 – 32

Policy Subject: Recognition of Birthdays and Anniversaries Policy

Policy Objective

To establish a process where Town residents may submit a request for a “Congratulatory Message”, signed by the Mayor in recognition of Birthdays and Anniversary Milestones.

Policy

1. A “Congratulatory Message Request Form” attached as Appendix “A” must be submitted to the CAO for consideration and processing.
2. Birthday milestones start at age 65, then every 5 years (65, 70, 75, 80, 85, 90 etc)
3. Anniversary Milestones start at 35 years, then every 5 years after (35, 40, 45, 50 etc)

Annotation’s For Official Policy Book

Date of Council members Review April 14, 2011

Date of Passage of Current Policy: April 28, 2011

I certify that this Policy was adopted by Council as indicated above.

CAO / Clerk

April 29, 2011
Date